

Company: Sunshine Coast Credit Union
Job Type: Full Time



LOAN CLERK

Launch your professional career! We have an exciting opportunity for someone to help people in our community with their lending needs through providing administrative support to a strong team of proven professionals.

We offer a highly competitive wage, career progression, ongoing learning and development, and an impact on our local community. We are open to a remote work arrangement, with travel to the Sunshine Coast as business needs require or join us on the beautiful Sunshine Coast and get the best of both worlds – a relaxing lifestyle filled with recreational activities including boating, hiking, and much more, while only a short 40-minute ferry trip from Vancouver.

What You'll Do

Reporting to the Loan Clerical leader, the Loan Clerk enriches member lives by providing exceptional service to branch team members through prompt and efficient delivery of loan administration and related loan documentation. This position requires an individual with strong analytical and communication skills and the ability to work in partnership with respect to other SCCU functions.

What Does the Ideal Candidate Bring?

In addition to formal post-secondary education and administrative experience, we are looking for an individual who is incredibly organized, with an ability to prioritize workflow and anticipate needs, and who is tech-savvy. The incumbent will be self-motivated, have strong communication, analytical, time management, and prioritizing skills. You are curious and motivated to make things better.

About Sunshine Coast Credit Union (SCCU)

For over 79 years, Sunshine Coast Credit Union and their members have been helping build a healthy, strong, vibrant Coast community. We are a full-service financial institution with assets exceeding \$850 million, serving 17,600 plus members in three growing coastal communities in British Columbia. Sunshine Coast Credit Union is committed to enriching the financial well-being of our members and our community.

How to Apply

If you are interested in this exciting opportunity, please submit a current resume and cover letter in confidence to: yourfuture@sunshineccu.net. The posting is open until filled. *We thank all candidates for their interest, however, only those selected for an interview will be contacted.*

An exceptional career & vibrant lifestyle. Have it all at Sunshine Coast Credit Union.